Carlton Gardens Primary School

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CGPS Volunteer Agreement

Before helping in classrooms or on school events:

- □ I have attended the induction training on Child Safety for volunteers.
- □ I have attended a volunteer induction session.
- □ I have read the following policies on the CGPS website:
  - Child Abuse (Including Grooming) Identification and Response Policy and Procedures
  - Child Safety and Wellbeing policy
  - Child Safety Code of Conduct
  - CGPS Privacy policy
  - CGPS Volunteers policy
- □ I have provided a copy of my **Working With Children Check** to the school office and completed the volunteer registration on Compass.

I agree to comply with the guidelines set out in the training videos and the school policies.

Name: _____

Signature: _____ Date: _____

Carlton Gardens Primary School must have received this signed Volunteer Agreement along with a copy of the **Working With Children Check,** prior to commencing any voluntary work within the school or on school events.

KEY MESSAGES

- Carlton Gardens Primary School is committed to the safety and wellbeing of all children. We want children attending our school to be safe, happy and respected.
- We are committed to creating an inclusive environment where diversity is supported, and students feel safe to bring their whole selves to school.
- We are committed to maintaining the confidentiality of our students. Confidential information includes personal details about students, families, staff or volunteers, as well as student learning data, support needs, disciplinary matters, and any medical conditions or treatments.
- We are committed to preventing child abuse, identifying risks early and removing and reducing these risks.
- Everyone has a role to ensure children are safe – if something doesn't feel right, speak up.
- A volunteer's role is to support school staff and students, by committing to communicating respectfully, courteously and fairly, and contributing to a workplace free from harassment, bullying and discrimination.

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